# HOME MAINTENANCE LOG BOOK



Sample, Copper Vault Templates

**Repairs, service and costs at a glance**

Copper Vault Templates

# How to use this book

1. Fill in the Home Details page first: the property, its key systems and appliances, with model and serial numbers and warranty dates.
2. List the people you call for help on the Service Contacts page, such as a plumber, electrician or HVAC technician.
3. Each time you do a repair, service or upgrade, add a line to the Maintenance Log: date, area or item, what was done, who did it and the cost.
4. Write the next due date for recurring tasks such as filter changes, gutter cleaning or a furnace service, so you know what is coming.
5. At the bottom of each log page, add up the costs. Use the Seasonal Checklists at the back to plan spring, summer, fall and winter jobs.
6. At year end, copy the monthly costs into the Annual Cost Summary. Keep receipts and warranties with this book.

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# Home Details

Key systems and appliances. One line per item.

Address: _____ Year built: _____

Date moved in: _____ Square feet: _____

| System or appliance | Brand and model | Serial no. | Installed | Warranty until |
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# Maintenance Log

Log page 1 of 110

| Date | Area or item | Work done | Done by | Cost | Next due |
|---|---|---|---|---|---|
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# Annual Cost Summary

Add the page totals for each month.

Year: _____ Property: _____

| Month | Repairs | Routine service | Upgrades | Total cost |
|---|---|---|---|---|
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Full book available on Amazon soon. Made by Copper Vault Templates.